

MID-TERM EXECUTIVE MEETING MINUTES

JANUARY 21, 2017

SLAVE LAKE, ALBERTA

1. Call to Order – Provincial President Lyle Ozouf called the meeting to order at 8:00 a.m.
2. Roll Call

IN ATTENDANCE:

Provincial President Lyle Ozouf, Past Provincial President Keith McKinnon, 1st Vice-President Ron Townrow, 2nd Vice-President Vic Schmidt, 3rd Vice President Darren Scott, Esquire Barbara Evans, Inner Guard Kelly Sanford

Secretary-Treasurer Lynda Petten

Judiciary – Nick Henger (Chair), Jim McLeod

Membership Committee Chair – Leonard Shain

Walk For Children Chair – Diane Wilson

Website Chair – Rick Doell

ABSENT WITH NOTICE:

Tyler Merv Sagert
Chaplain Michael Wilcox Kelly
Chairman of Trustees Blaine Kyle
Judiciary Member Ken Fedoruk

3. Introduction of Past Presidents in Attendance

Past Provincial Presidents in attendance included Keith McKinnon, Nick Henger, Leonard Shain, and Jim McLeod

4. Minute of Silence for Departed Members

A minute of silence was observed for our departed members.

5. Welcome from Host Lodge

- Paul Chaulk, Exalted Ruler for the Slave Lake Lodge welcomed the Executive. He provided some facts regarding the Legacy Centre; Elks Hall, Arts Centre and Child Care Centre which is home for 200 children; cost for the facility was \$18.5 million. This facility is

also the Emergency Operations Centre. Construction of this building was a collaboration between three groups to ensure that problems encountered during the fire were addressed and incorporated into the building.

- The Slave Lake Elks has a 20 year lease, with the option of two more ten year leases, on the kitchen, meeting room/arts centre and the bar. Seating capacity is for about 500 people. Design includes indigenous symbols and situated on the property as a sweat lodge would be.

6. Approval of Minutes:

a) Conference Minutes – June 9 – 11, 2016

Moved by Vic Schmidt and seconded by Ron Townrow to receive for information the Conference Minutes of June 9 – 11, 2016. **CARRIED**

b) Executive Meeting – December 11, 2016

Moved by Keith McKinnon and seconded by Darren Scott to approve the Executive Meeting Minutes of December 11, 2016. **CARRIED**

7. Financial Report

- District deputy expenses appear higher because of carry-overs from 2015
- District Deputies are supposed to submit expenses and reports within 30 days of visit instead of holding them all and submitting them all at once
- 2016 outstanding dues - Crossfield Elks and Delburne Elks
- Membership fees will better reflect budgeted dollars once invoicing has been completed
- Invoicing - wait for reports to January 31st; invoice February 15
- The Secretary-Treasurer will send an e-mail to Lodges as a reminder that if numbers are not provided to the Association office, membership numbers on file be used for invoicing purposes

Moved by Keith McKinnon, seconded by Ron Townrow that the financial report be accepted. **CARRIED**

8. Correspondence

- Trochu Elks invitation to 90th Anniversary August 12th, 2017 was received for information

9. Officer Reports

a) President Lyle Ozouf

- Reported he attended National Convention in Fredericton, NS; it was well run and many topics and ideas were brought forward along with changes that will make our organization better
- Thanked the Executive, District Deputies, Committee Chairs and members for their hours of work and the hours volunteered to date
- Has visited 24 lodges and attended two anniversaries and met many members and their guests. All lodges are experiencing the same problem – membership.
- Encouraged everyone to try new ideas to increase membership numbers.

- b) Immediate Past President Keith McKinnon
 - Nothing to report
- c) 1st Vice President Ron Townrow
 - Reported he attended Provincial Conference in Hanna as well as the National Convention in Fredericton, NS where he took the President's training.
 - Attended the fall district meeting for District 12
 - Has participated in Provincial, Grand Lodge and Foundation conference calls
 - Contacted the Slave Lake Lodge membership with no real concerns expressed
 - Attended a Medicine Hat Lodge meeting and it appears the differences have been set aside though some appear to make decisions on their own
- d) 2nd Vice President Vic Schmidt
 - Represented the Association for the Castor Elks anniversary
 - Participated in the Edmonton #11 Armistice Day Cenotaph ceremony
 - Participated in Barrhead Elks Memorial Day service; also visited this Lodge while the GER was in attendance
 - Accompanied President Lyle Ozouf to Hardisty and Wetaskiwin
- e) 3rd Vice President Darren Scott
 - Visited Edmonton Elks #11 on the occasion of the Provincial President's official visit
 - Took part in the Association Executive conference calls
 - Made official visits to all Lodges in District #6 as their Acting District Deput
- f) Secretary-Treasurer Lynda Petten
 - Have been working with the auditors to set up the new invoicing system for Provincial dues
 - Some District Deputies continue to provide written reports instead of using fillable forms
 - Requested that come June, the bank be moved to Servus Credit Union in Bentley to alleviate travelling

Moved by Vic Schmidt, seconded by Kelly Sanford that as of the Conference in June, the bank be changed to the Servus Credit Union in Bentley. **CARRIED**
- g) Chairman of Trustees Blaine Kyle – absent
- h) Esquire Barbara Evans
 - Nothing to report
- i) Inner Guard Kelly Sanford
 - Nothing to report
- j) Tyler Merv Sagert – absent
- k) Chaplain Michael Wilcox Kelly – absent
- l) Historian Vic Laird - absent

Recessed for coffee at 10:00 a.m.
Reconvened at 10:15 a.m.

10. Committee Reports

- a) Judiciary – Nick Henger
 - Deleting 12.8 in constitution
 - Item 13.2 – suggesting amend to read “five members of Association Executive shall constitute a quorum”
 - Item 13.3.2 – recommending to read “mid-term to be held from October 1 to March 1”

Moved by Kelly Sanford, seconded by Ron Townrow to bring the recommendations forward to the Conference AGM. **CARRIED**

Kelly Sanford suggested that for mid-term meetings we meet in a cost-efficient location, rather than having a Lodge hosting, and hold the meeting in a hotel. Nick indicated that this is already in the regulations so there is no need to make changes – it is up to the Executive to decide. Barb stated that if we are considering a change to this process, we must inform the general membership and ensure our budget can accommodate this. Nick indicated that even if a bid does come in, it does not have to be accepted – the Executive makes the decision. If a Lodge is celebrating something special and they put in a bid for mid-term, then we should consider same.

- b) Fraternal Elks – remove from agenda in future
- c) Lodge Visitations – Michael Wilcox Kelly – absent
- d) Travelling Gavel – Merv Sagert – absent
- e) Publicity – Kelly Sanford
 - Working with Leonard Shain and Keith McKinnon regarding Medicine Hat
 - Working with Bassano and Hanna Lodges
 - Trying to get Lodges to focus on getting new members
 - #showyoursuperheroproject – will show age diversity and different projects we do
 - Colour Me Purple campaign for Fund for Children
 - Mascot – Charlie – rentable through National Office; information coming to Lodges from National; have a coloring book/crayons coming; booked for Conference
 - Suggested asking for input from the membership at Conference, where Charlie will be in attendance, to see if Association should purchase a mascot
- f) Community Service – Barbara Evans
 - Explained the updated, easier to complete Community Service report, one which is fillable

Moved by Keith McKinnon, seconded by Darren Scott to accept the updated reports. **CARRIED**

- g) Advisory Committee – no committee - remove
- h) Forward Planning – no committee - remove

i) Membership – Leonard Shain

- Kelly Sanford and Duane Rumold have been working with the Bassano Lodge
- Medicine Hat Lodge - Kelly Sanford has been working with the Medicine Hat Lodge; possibly a division within membership;
- Ron Townrow indicated that ER didn't seem to be open to suggestions and runs things his way; we can only offer suggestions – they have to want to take those suggestions and do something with them;
- They have asked for ideas on how to get the Lodge involved in the community; sounds as if they look for reasons for not doing projects rather than partnering with others; will have to continue to watch their progress;
- Keith McKinnon stated this problem has been going on for over a year; how long are we going to continue sending Kelly Sanford in? Until they decide what they want to do, is it worthwhile to keep spending money?
- Barb Evans queried whether a letter should be sent stating all the things that we have done to this point which do not appear to be helping; ask what they want so we can go forward
- Do we let them start a new Lodge and let the older one die; older members were willing to help; Leonard Shain questioned why not work together and continue on with the current Lodge
- Lodge has turned around and have committees they didn't have before; communication is terrible
- The Lodge requested Kelly Sanford attend a meeting to discuss membership but did not allot enough time for her to make her presentation; new membership director is in contact with Kelly Sanford; she feels that eventually some progress may be made
- Slave Lake Lodge – met with some of the members; gave them ideas and direction on how to apply for funding from Grand Lodge; Leonard Shain may attend the March meeting;
- Ron Townrow had contacted a few of the members and they felt a new ER may be in place and the problems may be gone; if the current ER is not in attendance, they don't have a meeting which leads to inconsistency as members don't know when the meetings are held
- Suggested to create two entities – Elks Lodge and management of facility; may be good idea to create a sub-committee to manage the building and answer to the Elks Lodge
- Are progressing with Gaming and the lawsuit has been finalized; cannot get a gaming license until their issues have been cleared up
- Went to Halkirk for Appreciation Night; lot of young people who volunteer and help but are not members; Leonard Shain talked to the younger ones and there seemed to be more interest to join
- Closed Royal Purple Elks Lodges – Leduc, Edson and Delia
- A previous discussion regarding getting the paperwork to align with the Elks but no Royal Purple Lodge provided information/feedback so nothing will be done at this time
- Bassano Elks - has made a great turn-around; Kelly seems to feel we may not have any further problems

- Heartland Elks – Ron Ingram-Johnson from Ft. Saskatchewan has tried to complete paperwork;
- There is a need to remove Patrick Milligan as ER;
- Charter has not been received but this does not seem to be high priority for the Lodge;
- Cannot do anything right now as we are not getting information back;
- Patrick Milligan attended a Ft. Saskatchewan Lodge meeting requesting Heartland join them
- Vic Schmidt suggested a recommendation be made to Grand Lodge that Heartland be placed under supervision and the Association provide two names for supervision purposes; the letter needs to state reasons for this recommendation

Moved by Barb Evans, seconded by Keith McKinnon that we recommend to Grand Lodge the Heartland Elks be placed under supervision with the rationale being fraud as funds are being raised under the banner of the Elks of Canada and further the supervisors be Jim McLeod and Gordon McLeod. **CARRIED**

j) Foundation

- Should encourage Lodges to invite ISTAR administrator, Nazir Kassamali to attend their meetings
- Why has the float lost its appeal? The Foundation needs to look at updating the float; need a joint committee with Association to work to upgrade and renew.
- Advise the Foundation and Drumheller Lodge that Association are willing to help with refreshing the float with some new ideas

k) Walk for Children – Diane Wilson

- High Prairie confirmed hosting North zone
- Still looking for south zone; Kelly Sanford advised many are doing this with the schools so doubts that there will be a host
- It was noted that the Olds Lodge did visits in a van and went to each Lodge in their district and collected funds for the Fund for Children; put on an appreciation supper for all the walkers and they received a further donation; a thank-you follow-up seems to spark more interest
- Kelly Sanford suggested having each Lodge host their own walk instead of a zone walk
- Diane Wilson has informed the Lodges to do whatever they wish, make their Lodge walk unique; walks can be held on any weekend in May

Barb Evans left the meeting at 11:30 a.m.

Meeting adjourned at 11:30 a.m. for lunch and a tour of the facility

Meeting re-convened at 1:00 p.m.

l) Patrol & Ritual – Kelly Sanford

- Contacted by District 1 for rules for patrol and ritual.
- Diane Wilson is working to get the Royal Purple Elks rules written
- The general rules for Elks will be updated
- Updates will be forwarded to all District Deputies once done and will be posted on the website

m) Sickness & Distress – Michael Wilcox Kelly

- It was reported Manley Thompson and Herman Wile have passed away

n) Website – Rick Doell

- Continues to update the content on the website as it is provided
- Will be working on the Google Platform during 2017
- Looking for additional technical help
- Association expense form is fillable and on the website

o) Other

- Lynda Petten reported that she is continuing to update forms and forwarding them to Rick Doell to put on the website.

11. Steering (District Liaison) Committee Reports

a) District #1 – Barbara Evans

- Reported Doug Becotte has completed all first visits except for Whitehorse which he will complete in May. All Lodges are in good operating order.
- Brother Napier has completed all fall visits and reported very positively on all Lodges. Hythe Elks and Hythe Royal Purple Elks are considering amalgamation due to low membership and low meeting turn-outs; they believe this may re-invigorate Lodge activities

b) District #2 – Blaine Kyle – absent – no report

c) District #3 – Barbara Evans – see above

d) District #4 – Merv Sagert – absent – no report

e) District #5 – Merv Sagert – absent – no report

f) District #6 – Darren Scott

- Has completed round one visits; seems to be potential for growth in the district as Lodges had either new members or prospective members

g) District #7 – Vic Schmidt

- Seems to be doing well; getting ready for Wainwright conference

h) District #8 - Vic Schmidt

- Late starting because of weather; all doing well

i) District #9 - Keith McKinnon

- Had conversations with the District Deputy that he could not make his visits; made his schedule and sent it to the Lodges and then did not show up
- At the District Meeting, a motion was made that the Past District Deputy would do the district visits.
- Daniel Leroux wrote a letter to Lyle Ozouf stating he is upset with the decision made.

B

Barkley Carrier is preparing a schedule and will commence his visits in February with the goal to complete all of them.

- It was agreed to send a letter to Daniel stating that the recommendation was made by the Association to allow the District to make the decision and the Association is supporting the decision of the District

- j) District #10 – Keith McKinnon
 - Everything is going good according to Jean Frere

- k) District #11 – Michael Wilcox Kelly – absent – no report

- l) District #12 – Ron Townrow
 - All Lodges busy; Michael Wilcox Kelly doing second rounds and has a better grip on what he is to do; will be doing visits in April

- m) District #13 – Kelly Sanford
 - Doing fine; will be appointing an Assistant

- n) District #14 – Kelly Sanford
 - Doing fine other than membership

12. Spring District Meeting Schedule

- a) District #1 – April 7 & 8 - Grande Prairie
- b) District #2 – Slave Lake, no date picked
- c) District #3 – April 7 & 8 – Grande Prairie
- d) District #4 – April 8 – Drayton Valley
- e) District #5 – April 8 – Drayton Valley
- f) District #6 – April 1 – St.Paul
- g) District #7 – TBD
- h) District #8 – TBD
- i) District #9 – April 2 - Red Deer
- j) District #10 – April 8 - Trochu
- k) District #11 – April 8 - Castor
- l) District #12 – March 19 - Olds
- m) District #13 – May 4 - Barons
- n) District #14 – April 9 – Pincher Creek

13. Other Business

- a) President's Reports – Calgary, Bow Island, Fernie, Camrose
 - Received for information

- b) Protocol for Conferences
 - Judiciary will review the General Schedule listed in the Protocol and update if necessary
 - Changes were made; the Secretary-Treasurer will re-type and forward to Judiciary for finalization
- c) President's Ball Protocol
 - Changes were made; it will be re-typed and forwarded to Judiciary for approval
- d) Ritual Competition Rules
 - These are being updated and will be forwarded to District Deputies and put on the website
- e) Community Service Report – approved and will be put on website
- f) Website
 - Rick Doell reported that we need to have input from Lodges to get information onto the website - if we don't have information, no website will ever be a great site
 - National Office is doing away with a paid position and now has a new website which is in-house built and maintained
 - Current website was built by Rick Doell using a program
 - Google has a site-based program where you can pull templates and build our own site and is free
 - AGLC will allow funds to be used for creating a site; estimate costs of \$4000 to \$5000 to build and then maintenance cost of about \$500 per month if we were to hire a company to do our website; we would lose control of our website if we hire this out

Moved by Keith McKinnon, seconded by Kelly Sanford that an ad-hoc committee be formed with one Foundation Executive, one Association Executive and two members-at-large to work with Rick Doell on the website with recommendations to be ready for the Conference 2017. **CARRIED**

 - Executive members are to provide the ideas of what we want to see on the website; technical people to implement.
 - Moved by Keith McKinnon, seconded by Darren Scott to forward a letter to all the Lodges to ask them of their interest regarding the use G-mail. **CARRIED**
- g) Conference Site Visit Form
 - Changes were made to the form and a note stating "to be done prior to November 30th each year" will be added
- h) 2018 Provincial Conference
 - No information received from Fernie Elks at this time

- i) Memo from Vic Schmidt
 - Judiciary pointed out that succession was covered under Roberts' Rules of Order
 - The Death of a Member form has been updated and added to the website

14. Good of the Order

- a) Do District Deputies Receive Minutes of this Meeting?
 - After they have been approved by the Executive, the minutes will be shared with the District Deputies and posted on the website.

15. Adjournment – the meeting adjourned at 5:00 p.m.